



2018 CHRISTMAS TERM CALENDAR

No. 8 Onyasia Crescent, Roman Ridge, Accra. P. O. Box GP 21057 Accra, Ghana.
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WE OFFER THE FOLLOWING ACTIVITIES IN ADDITION TO OUR REGULAR EXTRA-CURRICULAR PROGRAMME:-

**BALLET
DRUMMING & DANCING
MANDARIN CLASSES
CHOIR PRACTICE
DRAMA CLUB
KARATE
TENNIS**

FURTHERMORE, THE SCHOOL IS OPEN EVERY SATURDAY FROM 9:00 AM TO 2:00 PM FOR:-

A LEVEL, AS LEVEL & IGCSE BOOSTER CLASSES

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| SOCCER COACHING | BY ARRANGEMENT |
| BASKETBALL COACHING | BY ARRANGEMENT |
| VOLLEYBALL COACHING | BY ARRANGEMENT |
| TABLE TENNIS | BY ARRANGEMENT |
| PRIVATE STUDY | AVAILABLE ALL DAY |

SWIMMING ALSO TAKES PLACE AT LIZZY'S SPORTS COMPLEX EVERY SATURDAY MORNING WITH SET TIMES FOR GROUP LESSONS

All pupils wishing to participate in Saturday activities must sign-up for their chosen activity in advance before attending school on Saturdays. Pupils who do not sign up will not be admitted to the school yard.

Parents are reminded that pick-up time on Fridays is at 4:00 PM.

*Parents are also reminded that the Senior School holds sports sessions every Tuesday & Thursday from 4:00 PM – 5:00PM
Friday from 3:00 PM – 5:00 PM*

Parents are also reminded that they are most welcome to attend Friday morning Assemblies:

**Senior School Assembly 7:50 AM
Middle School Assembly 7:50 AM
Junior School Assembly 7:50 AM**

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| MON 3 RD SEP | STAFF MEETINGS from 9:00 AM to 3:00 PM | |
| TUE 4 TH SEP | NEW SCHOOL YEAR BEGINS | |
| | JUNIOR CLUBS | SENIOR SPORTS |
| WED 5 TH SEP | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| THU 6 TH SEP | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| | CLASS 1, CLASS 5 & 6 CLASS MEETINGS | IGCSE ORIENTATION FOR FORM 4 PARENTS |
| FRI 7 TH SEP | 4:00 PM PICK-UP | |
| | CLASS 2, FORM 1 & 2 CLASS MEETINGS | AS/A LEVEL ORIENTATION FOR LOWER 6 PARENTS |
| SAT 8 TH SEP | | |
| SUN 9 TH SEP | | |
| MON 10 TH SEP | SENIOR CLUBS | JUNIOR SPORTS |
| | CLASS 3 CLASS MEETINGS | |
| TUE 11 TH SEP | JUNIOR CLUBS | SENIOR SPORTS |
| | CLASS 4 CLASS MEETINGS | |
| WED 12 TH SEP | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| | SENIOR SCHOOL CLASS MEETINGS | |
| THU 13 TH SEP | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| FRI 14 TH SEP | 4:00 PM PICK-UP WELCOME BACK BBQ | |
| SAT 15 TH SEP | | |
| SUN 16 TH SEP | | |
| MON 17 TH SEP | SENIOR CLUBS | JUNIOR SPORTS |
| | FORM 1 PARENT TEACHER MEETINGS | |
| TUE 18 TH SEP | JUNIOR CLUBS | SENIOR SPORTS |
| | FORM 2 PARENT TEACHER MEETINGS | |
| WED 19 TH SEP | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| THU 20 TH SEP | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| | TRRS FOUNDER'S DAY CELEBRATIONS | |
| FRI 21ST SEP | PUBLIC HOLIDAY (FOUNDER'S DAY) | |
| SAT 22 ND SEP | | |
| SUN 23 RD SEP | | |
| MON 24 TH SEP | JUNIOR SPORTS | SENIOR CLUBS |

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| TUE 25 TH SEP | JUNIOR CLUBS | SENIOR SPORTS |
| WED 26 TH SEP | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| | PTA MEETING at 3:30 PM | |
| THU 28 TH SEP | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| FRI 29 TH SEP | INTER-HOUSE ATHLETICS at El-Wak Stadium | |
| SAT 30 TH SEP | | |
| SUN 1 ST OCT | | |
| MON 2 ND OCT | JUNIOR SPORTS | SENIOR CLUBS |
| TUE 3 RD OCT | JUNIOR CLUBS | SENIOR SPORTS |
| WED 4 TH OCT | JUNIOR SPORTS | SENIOR CLUBS |
| THU 5 TH OCT | JUNIOR CLUBS | SENIOR SPORTS |
| FRI 6 TH OCT | STAFF TRAINING Pupils to be picked up at 2:50PM | |
| SAT 7 TH OCT | | |
| SUN 8 TH OCT | | |
| MON 9 TH OCT | JUNIOR SPORTS | SENIOR CLUBS |
| TUE 10 TH OCT | JUNIOR CLUBS | SENIOR SPORTS |
| WED 11 TH OCT | JUNIOR SPORTS | SENIOR CLUBS |
| THU 12 TH OCT | JUNIOR CLUBS | SENIOR SCHOOL MODEL U.N. CONFERENCE |
| FRI 13 TH OCT | HALF TERM REPORTS PICK UP TIME 12:30PM STAFF MEETINGS 1:00PM | |

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| SAT 14 TH OCT to SUN 21 ST OCT | HALF TERM |
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| MON 22 ND OCT | JUNIOR SPORTS | SENIOR CLUBS |
| TUE 23 RD OCT | JUNIOR CLUBS | SENIOR SPORTS |
| WED 24 TH OCT | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| THU 25 TH OCT | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| FRI 26 TH OCT | 4:00 PM PICK-UP | |
| SAT 27 TH OCT | | |

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| SUN 28 TH OCT | | |
| MON 29 TH OCT | JUNIOR SPORTS | SENIOR CLUBS |
| TUE 30 TH OCT | JUNIOR CLUBS | SENIOR SPORTS |
| WED 31 ST OCT | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| THU 1 ST NOV | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| FRI 2 ND NOV | STAFF TRAINING Pupils to be picked up at 2:50PM | |
| SAT 3 RD NOV | | |
| SUN 4 TH NOV | | |
| MON 5 TH NOV | JUNIOR SPORTS | SENIOR CLUBS |
| TUE 6 TH NOV | JUNIOR CLUBS | SENIOR SPORTS |
| WED 7 TH NOV | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| THU 8 TH NOV | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| FRI 9 TH NOV | 4:00 PM PICK-UP | |
| SAT 10 TH NOV | | |
| SUN 11 TH NOV | | |
| MON 12 TH NOV | JUNIOR SPORTS | SENIOR CLUBS |
| TUE 13 TH NOV | JUNIOR CLUBS | SENIOR SPORTS |
| WED 14 TH NOV | JUNIOR SPORTS | SENIOR SCHOOL CLUBS |
| THU 15 TH NOV | JUNIOR SCHOOL CLUBS | SENIOR SPORTS |
| FRI 16 TH NOV | 4:00 PM PICK-UP | |
| SAT 17 TH NOV | | |
| SUN 18 TH NOV | | |
| MON 19 TH NOV | U6, L6, F5, F4 EXAM WEEK RECEPTION CLASS & C1 ASSESSMENTS BEGIN 4:00PM PICK UP | |
| TUE 20 TH NOV | | |
| WED 21 ST NOV | | |
| THU 22 ND NOV | | |
| FRI 23 RD NOV | | |
| SAT 24 TH NOV | | |
| SUN 25 TH NOV | | |
| MON 26 TH NOV | ENTIRE SCHOOL END OF TERM EXAMS 4:00PM PICK UP | |
| TUE 27 TH NOV | | |
| WED 28 TH NOV | | |
| THU 29 TH NOV | | |

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| FRI 30 TH NOV | |
| SAT 1 ST DEC | |
| SUN 2 ND DEC | |
| MON 3 RD DEC | JUNIOR SPORTS |
| | SENIOR CLUBS |
| TUE 4 TH DEC | JUNIOR CLUBS |
| | SENIOR SPORTS |
| WED 5 TH DEC | JUNIOR SPORTS |
| | SENIOR SCHOOL CLUBS |
| THU 6 TH DEC | JUNIOR SCHOOL CLUBS |
| | SENIOR SPORTS |
| FRI 7TH DEC | PUBLIC HOLIDAY (NATIONAL FARMER'S DAY) |
| SAT 8 TH DEC | |
| SUN 9 TH DEC | |
| MON 10 TH DEC | REHEARSALS |
| TUE 11 TH DEC | CHRISTMAS PERFORMANCE |
| WED 12 TH DEC | END OF TERM PARTIES CHRISTMAS TERM REPORTS ISSUED PICK UP TIME 12:30 PM STAFF MEETING 1:00 PM – 4:00 PM SENIOR SCHOOL CHRISTMAS PARTY From 7:00PM – 10:00PM |

IMPORTANT DATES

Please note the following Examination Timetable

U6, F5 MOCK EXAMS **Mon 19th Nov - Fri 30th Nov**

Senior School

(F4, L6)

Mon 19th Nov - Fri 30th Nov

(F3)

Mon 23rd Nov – Fri 30th Nov

Middle School

Common Entrance 13+

Mon 23rd Nov – Fri 30th Nov

(F2)

Common Entrance 11+

(C6)

(C5 & F1)

Junior School

Mon 23rd Nov – Fri 30th Nov

Key Stage 1

(C3 & C4)

In-class assessments

Mon 19th Nov - Fri 30th Nov

(Reception & C1)

TEACHING BODY

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| Principal | Mrs. Valerie Mainoo | Class Five Teacher | Ms. Sharon Davies |
| Head of Junior School | Ms. Gloria Dakwa | Class Five Teacher / It Teacher | Mr. Patrick Owusu Afriyie |
| Head of Middle School | Mr. Kwamena Essilfie Burah | Class Six Teacher / Maths & Science Teacher | Mr. Francis Howard |
| Head Senior School | Mrs. Josiane Chammas | Class Six Teacher / French Teacher | Mrs. Abenaa Asare |
| Director of Studies | Mr. Bruno Waze | Form One Teacher / Maths Teacher | Mr. John Coleman |
| Principal Teacher / Reception Class Teacher | Mrs. Vivianne Sowah | Form One Teacher / History Teacher | Mr. Emmanuel Selassie Gbedemah |
| Reception Class Teaching Assistant | Ms. Patience Tete-Donkor | Form Two Teacher / Middle School Maths Coordinator / Maths Teacher | Mr. Isaac Sowah |
| Reception Class Teacher | Mrs. Antoinette Duodu | Form Two Teacher / English Teacher | Mrs. Deborah Kotey |
| Reception Class Teaching Assistant | Ms. Priscilla Awuah | Middle School Science Coordinator / Science Teacher | Mr. Desmond Asante |
| Class One Teacher | Ms. Deborah Boye | Middle School Social Studies Coordinator / RE Teacher | Mrs. Mabel Gavor |
| Class One Teaching Assistant | Ms. Antoinette Mensah | Middle School French | Mr. Victor Deyegbe |
| Class One Teacher | Ms. Vivian Boafo | Middle School Science Teacher | Mr. Frank Akrofi |
| Class One Teaching Assistant | Mrs. Rosemary Agyabeng | Middle School Maths / Science Teacher | Mr. Francis Howard |
| Class Two Teacher | Mr. Kojo Asiri | Middle School Teaching Assistants | Mr. Maxwell Klu Mr. Daniel Dodoo |
| Class Two Teaching Assistant | Ms. Gloria Ofori-Atta | | |
| Principal Teacher / Class Two Teacher / Junior School Social Studies Coordinator | Mrs. Grace Kalevor | | |
| Class Two Teaching Assistant | Ms. Lorinda Wiafe-Agyei | Principal Teacher / Form Three / Middle School English Coordinator / English Teacher | Ms. Mabel Dadson |
| Class Three Teacher | Mrs. Bertha Larte | Form Three / PE Teacher | Mr. Ellis Brown |
| Class Three Teacher / Junior School Science Coordinator | Mrs. Alberta Hassan | Form Four / Head of IT Department / IT Teacher | Mr. Jones Annor |
| Class Three Teaching Assistant | Mrs. Joyce Adjei | Form Four / English Teacher | Mr. Felix Neequaye |
| Principal Teacher / Class Four Teacher / Junior School Maths Coordinator | Ms. Gloria Awuku-Boateng | Form Five / PE Teacher | Mr. Yaw Agyaako-Danso |
| Class Four Teacher / Junior School English Coordinator | Ms. Florence Awudi | Form Five / Science Teacher | Mr. Theophilus Aidoo |
| Class Four Teaching Assistant | Ms. Rhoda Sowah | Principal Teacher / Lower Six / Head of English Department / English Teacher | Mr. Charles Bredu Akotua |
| Junior School French Teacher | Ms. Cyntia Kossonou | Lower Six / Head of French Department / French Teacher | Mr. George Dadzie |
| | | Upper Six / Maths Teacher | Mr. Andrew Nii Anang Sowah |
| | | Upper Six / Maths Teacher | Mr. Titus Adjei |
| | | Maths Teacher / Head of Maths | Mr. Samuel Anang Ala |

Department

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| French Teacher | Mr. Yao Adolphe Jaovi Gnassouou-Akpa |
| History Teacher / Head of Social Studies Department | Mr. Kwadwo Okyere Darko |
| Geography Teacher | Mr. Jonathan Asante Otumfuor Mr. David Nyatepe |
| Economics Teacher | Mr. Theophilus Adams-Ashun Mr. Eric Asare |
| Principal Teacher/ Head of Science Department / Science Teacher | Mr. Daniel Kalevor |
| Science Lab Technician | Ms. Asabea Badu-Koranteng |
| IT Teacher | Mr. Domfeh Andrew Minta |
| IT Technicians | Mr. Emmanuel Owusu Mr. Daniel Nunoo |
| Art Teachers | Mr. Freddie Gar Mr. Alexander Boamah Mensah |
| Senior School Teaching Assistant | Ms. Anna Avugla |
| Music Teacher | Mr. George Edzie |
| Activities Coordinator | Mr. Kenneth Amedume |
| Student Support Centre Teacher | Mrs. Joyce Ami Dekagbe |
| Student Support Centre Assistant | Mrs. Abena Boateng |
| Careers & Guidance Counsellor | Ms. Dinah Aborhey |
| Junior School Librarian | Ms. Lydia Ayesu |
| Senior School Librarian | Ms. Ethel Quarcoo |

ADMINISTRATION

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| Administrator | Mr. Gordon Gopaldas |
| Accountant | Mr. Hammond Dekagbe |
| Office Manager / PA to Principal | Ms. Joana Obeng-Frimpong |
| Admin Assistant | Ms. Rosemond Appiah |
| Receptionist | Mrs. Sheila Donkor |
| Admin Assistant to Sen School | Ms. Dayan Tettey |
| Admin Assistant to Mid School | Mr. Jones Ewusi Clayman |
| Admin Assistant to Jun School | TBA |
| Resource Centre Manager | Mrs. Nancy Moses |
| Office Assistant | Mrs. Millicent Okyere |
| School Nurses | Ms. Christina Boffie Ms. Gifty Apeti |
| Day Security Supervisor | Mr. Haruna Tahiru |
| Day Security | Mr. Emmanuel Tawiah Sawer Mr. George Dzillah |
| Night Security Supervisor | Mr. Adamu Yahaya |
| Night Security | Mr. Ebenezer Akotua Mr. David Nunorgo Mr. Gabriel Sawer Mr. Joshua Nomo |
| Chief Driver | Mr. Michael Avortri |
| Driver | Mr. Daniel Nkansah |
| Head of Ancillary Staff | Ms. Hannah Cudjoe |
| Cleaner | Ms. Florence Asiamah Ms. Eunice Quarshie Ms. Comfort Boatemaah Ms. Margaret Yeboah Ms. Matilda Puzei Ms. Mary Amoah Ms. Vivian Alonyu Ms. Vanessa Afari |
| Groundskeeper | Ms. Josephine Tsinasi |
| Grounds men | Mr. Harrison Haligah Mr. Stephen Avornyo |

ACADEMIC BOARD OF GOVERNORS

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| Chair | Rev. Dr. Joyce Aryee |
| Members | Nana Osim Kwatia II Mr. William Coker Chair TRRS PTA |

PTA EXECUTIVE

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| Chair | Mr. Carl Sackey |
| Vice-Chair | Mr. John Coleman |
| Treasurer | Mr. Isaac Sowah |
| Vice-Treasurer | Mrs. Thelma Bawuah |
| Secretary | Mr. Emmanuel Gbedemah |
| Deputy Secretary | Mrs. Ekuba Quayenortey |
| Officers | Mr. Sampson Atiemo Ms. Sandra Don-Arthur Mr. Walid Zoobi Mrs. Eugenia Tachie-Menson Mrs. Grace Kalevor Ms. Ethel Quarcoo Mrs. Komal Lakhwani |

PROVISIONAL EASTER 2019 TERM DATES

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| MON 7 TH JAN 2019 | TERM BEGINS |
| THU 14 TH FEB 2019 | |
| to | HALF TERM (HALF TERM REPORTS ISSUED) |
| SUN 17 TH FEB 2019 | |
| WED 6 TH MAR 2019 | PUBLIC HOLIDAY (INDEPENDENCE DAY) |
| FR 1 29 TH MAR 2019 | END OF TERM (TENTATIVE) |

PROVISIONAL SUMMER 2019 TERM DATES

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| MON 15 TH APR 2019 | TERM BEGINS |
| FRI 19 TH APR 2019 | PUBLIC HOLIDAY (GOOD FRIDAY) |
| MON 22 ND APR 2019 | PUBLIC HOLIDAY (EASTER MONDAY) |
| WED 1 ST MAY 2019 | PUBLIC HOLIDAY (MAY DAY) |
| MON 27 TH MAY 2019 | PUBLIC HOLIDAY (AFRICA UNITY DAY) |
| FRI 28 TH JUN 2019 | END OF TERM (TENTATIVE) |

PROVISIONAL CHRISTMAS 2019 TERM DATES

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| WED 5 TH SEP 2019 | TERM BEGINS |
| MON 23 RD SEP 2019 | PUBLIC HOLIDAY (FOUNDER'S DAY) |
| FRI 11 TH OCT 2019 | |
| to | HALF TERM (HALF TERM REPORTS ISSUED) |
| SUN 20 TH OCT 2019 | |
| FRI 6 TH DEC 2019 | PUBLIC HOLIDAY (NATIONAL FARMERS' DAY) |
| THU 12 TH DEC 2019 | END OF TERM (TENTATIVE) |

MUSLIM HOLIDAY DATES MAY DIFFER

“The mediocre teacher tells. The good teacher explains. The superior teacher demonstrates. The great teacher inspires.”

- William Arthur Ward (1921 – 1994)
American Writer

Dedicated to our 2-time Teacher of the Year, Ms. Mabel Dadson, TRRS Teacher of the Year 2017-2018 and all the great inspiring teachers of The Roman Ridge School.