



2018 SUMMER TERM CALENDAR

**WE OFFER THE FOLLOWING ACTIVITIES IN ADDITION TO OUR
REGULAR EXTRA-CURRICULAR PROGRAMME:-**

**BALLET
DRUMMING & DANCING
MANDARIN CLASSES
CHOIR PRACTICE
DRAMA CLUB
KARATE
TENNIS**

**FURTHERMORE, THE SCHOOL IS OPEN EVERY SATURDAY FROM
9:00 AM TO 2:00 PM FOR:-**

A LEVEL, AS LEVEL & IGCSE BOOSTER CLASSES

SOCCER COACHING	BY ARRANGEMENT
BASKETBALL COACHING	BY ARRANGEMENT
VOLLEYBALL COACHING	BY ARRANGEMENT
TABLE TENNIS	BY ARRANGEMENT
PRIVATE STUDY	AVAILABLE ALL DAY

**SWIMMING ALSO TAKES PLACE AT LIZZY'S SPORTS COMPLEX EVERY
SATURDAY MORNING WITH SET TIMES FOR GROUP LESSONS**

All pupils wishing to participate in Saturday activities must sign-up for their chosen activity in advance before attending school on Saturdays. Pupils who do not sign up will not be admitted to the school yard.

Parents are reminded that pick-up time on Fridays is at 4:00 PM.

*Parents are also reminded that the Senior School holds sports sessions every Tuesday & Thursday from 4:00 PM – 5:00PM
Friday from 3:00 PM – 5:00 PM*

Parents are also reminded that they are most welcome to attend Friday morning Assemblies:

**Senior School Assembly 7:50 AM
Middle School Assembly 7:50 AM
Junior School Assembly 7:50 AM**

TUE 17 TH APR	STAFF MEETINGS from 9:00 AM to 3:00 PM	
WED 18 TH APR	JUNIOR SPORTS	SENIOR SCHOOL CLUBS
THU 19 TH APR	JUNIOR SCHOOL CLUBS	SENIOR SPORTS
FRI 20 TH APR	4:00 PM PICK-UP	
SAT 21 ST APR		
SUN 22 ND APR		
MON 23 RD APR	SENIOR CLUBS	JUNIOR SPORTS
	JUNIOR SCHOOL PARENT TEACHER MEETINGS	
TUE 24 TH APR	JUNIOR CLUBS	SENIOR SPORTS
	JUNIOR & SENIOR SCHOOL PARENT TEACHER MEETINGS	
WED 25 TH APR	JUNIOR SPORTS	SENIOR SCHOOL CLUBS
	CLASS 5 PARENT TEACHER MEETINGS	
THU 26 TH APR	JUNIOR SCHOOL CLUBS	SENIOR SPORTS
	CLASS 6 PARENT TEACHER MEETINGS	
FRI 27 TH APR	CAMBRIDGE CANDIDATES GOODLUCK CELEBRATION 4:00 PM PICK-UP	
SAT 28 TH APR		
SUN 29 TH APR		
MON 30 TH APR	SENIOR CLUBS	JUNIOR SPORTS
	FORM 1 PARENT TEACHER MEETINGS	
TUE 1ST MAY	PUBLIC HOLIDAY (MAY DAY)	
WED 2 ND MAY	JUNIOR SPORTS	SENIOR SCHOOL CLUBS
	FORM 2 SCHOOL PARENT TEACHER MEETINGS	
THU 3 RD MAY	JUNIOR SCHOOL CLUBS	SENIOR SPORTS
FRI 4 TH MAY	STAFF TRAINING Pupils to be picked up at 2:50PM	
SAT 5 TH MAY		
SUN 6 TH MAY		
MON 7 TH MAY	JUNIOR SPORTS	MIDDLE SCHOOL SCIENCE EXHIBITION
	SENIOR CLUBS	
TUE 8 TH MAY	JUNIOR CLUBS	
	SENIOR SPORTS	

WED 9 TH MAY	JUNIOR SPORTS	SENIOR SCHOOL CLUBS
	PTA MEETING at 3:30 PM	
THU 10 TH MAY	JUNIOR SCHOOL CLUBS	SENIOR SPORTS
FRI 11 TH MAY	4:00 PM PICK-UP	
SAT 12 TH MAY		
SUN 13 TH MAY		
MON 14 TH MAY	JUNIOR SPORTS	SENIOR CLUBS
TUE 15 TH MAY	JUNIOR CLUBS	SENIOR SPORTS
WED 16 TH MAY	JUNIOR SPORTS	SENIOR CLUBS
THU 17 TH MAY	JUNIOR CLUBS	SENIOR SPORTS
FRI 18 TH MAY	4:00 PM PICK-UP	
SAT 19 TH MAY		
SUN 20 TH MAY		
MON 21 ST MAY	JUNIOR SPORTS	SENIOR CLUBS
TUE 22 ND MAY	JUNIOR CLUBS	SENIOR SPORTS
WED 23 RD MAY	JUNIOR SPORTS	SENIOR CLUBS
THU 24 TH MAY	AU DAY CELEBRATIONS ASSEMBLY	
FRI 25TH MAY	PUBLIC HOLIDAY (AFRICA UNITY DAY)	
SAT 26 TH MAY		
SUN 27 TH MAY		
MON 28 TH MAY	JUNIOR SPORTS	SENIOR CLUBS
TUE 29 TH MAY	JUNIOR CLUBS	SENIOR SPORTS
WED 30 TH MAY	JUNIOR SPORTS	SENIOR SCHOOL CLUBS
THU 31 ST MAY	JUNIOR SCHOOL CLUBS	FORM 1 TRIP TO CENTRAL REGION
	SENIOR SPORTS	
FRI 1 ST JUN	STAFF TRAINING Pupils to be picked up at 2:50PM	
SAT 2 ND JUN		
SUN 3 RD JUN		
MON 4 TH JUN	SENIOR SCHOOL EXAM ENTIRE SCHOOL REVISION WEEK 4:00 PM PICK-UP	
TUE 5 TH JUN		
WED 6 TH JUN		
THU 7 TH JUN		

FRI 8 TH JUN	SENIOR SCHOOL EXAM ENTIRE SCHOOL REVISION WEEK 4:00 PM PICK-UP	
SAT 9 TH JUN		
SUN 10 TH JUN		
MON 11 TH JUN	ENTIRE SCHOOL EXAM WEEK 4:00 PM PICK-UP	
TUE 12 TH JUN		
WED 13 TH JUN		
THU 14 TH JUN		
FRI 15 TH JUN		
SAT 16 TH JUN		
SUN 17 TH JUN		
MON 18 TH JUN	JUNIOR CLUBS	SENIOR SPORTS
TUE 19 TH JUN	JUNIOR CLUBS	SENIOR SPORTS
WED 20 TH JUN	JUNIOR SPORTS	SENIOR SCHOOL CLUBS
	FORM 2 DAY TRIP to Legon Botanical Gardens	
THU 21 ST JUN	JUNIOR SCHOOL CLUBS	SENIOR SPORTS
FRI 22 ND JUN	4:00 PM PICK-UP	
SAT 23RD JUN	TRRS LEAVERS' PROM	
SUN 24 TH JUN		
MON 25 TH JUN	REHEARSALS	
TUE 26 TH JUN	REHEARSALS	
WED 27 TH JUN	JUNIOR & MIDDLE SCHOOL SPEECH & PRIZE GIVING DAY at 2:30PM	
THU 28 TH JUN	SENIOR SCHOOL SPEECH & PRIZE GIVING DAY U6 GRADUATION CEREMONY at 2:30PM	
FRI 29 TH JUN	END OF TERM PARTIES SUMMER TERM REPORTS ISSUED PICK UP TIME 12:30 PM STAFF MEETING 1:00 PM – 4:00 PM SENIOR SCHOOL END OF YEAR PARTY From 6:00PM – 10:00PM	

IMPORTANT DATES

Please note the following Examination Timetable

CIE A, AS Levels, IGCSEs Wed 2nd May – Thu 7th Jun

Senior school

(F4, L6)

Mon 4th Jun – Fri 15th Jun

(F3)

Mon 11th Jun – Fri 15th Jun

Middle school

Common Entrance 13+
(F2)

Mon 11th Jun – Fri 15th Jun

Key Stage 2 11+
(C5 & F1)

Junior school

Key Stage 1
(C3 & C4)

Mon 11th Jun – Fri 15th Jun

In-class assessments

(Reception & C1)

Mon 11th Jun – Fri 15th Jun

TEACHING BODY

Principal

Mrs. Valerie Mainoo

Head of Junior School

Ms. Gloria Dakwa

Head of Middle School

Mr. Kwamena Essilfie Burah

Head Senior School

Mrs. Josiane Chammas

Director of Studies

Mr. Bruno Waze

Principal Teacher / Reception Class
Teacher

Mrs. Vivianne Sowah

Reception Class Teaching Assistant

Ms. Priscilla Awuah

Reception Class Teacher

Mrs. Antoinette Duodu

Reception Class Teaching Assistant

Ms. Patience Tete-Donkor

Class One Teacher

Ms. Deborah Boye

Class One Teaching Assistant

Mrs. Abena Boateng

Class One Teacher

Ms. Vivian Boafo

Class One Teaching Assistant

Ms. Antoinette Mensah

Class Two Teacher

Mr. Kojo Asiri

Class Two Teaching Assistant

Ms. Lorinda Wiafe-Agyei

Principal Teacher / Class Two
Teacher / Junior School Social
Studies Coordinator

Mrs. Grace Kalevor

Class Two Teaching Assistant

Ms. Gloria Ofori-Atta

Class Three Teacher

Mrs. Bertha Larte

Class Three Teacher

Mrs. Alberta Hassan

Class Three Teaching Assistant

Mrs. Joyce Adjei

Principal Teacher / Class Four
Teacher / Junior School Science
Coordinator

Ms. Gloria Awuku-Boateng

Class Four Teacher / Junior School
English Coordinator

Ms. Florence Awudi

Class Four Teaching Assistant

Ms. Rhoda Sowah

Junior School French Teacher

Ms. Cyntia Kossonou

Class Five Teacher	Ms. Sharon Davies	History Teacher / Head of Social Studies Department	Mr. Kwadwo Okyere Darko
Class Six Teacher / Maths Teacher	Mr. Philip Nortey	Geography Teacher	Mr. Jonathan Asante Otumfuor
Class Six Teacher / French Teacher	Mrs. Abenaa Asare	Economics Teacher	Mr. David Nyatepe
Form One / Middle School Maths Coordinator / Maths Teacher	Mr. Isaac Sowah	Principal Teacher/ Head of Science Department / Science Teacher	Mr. Raymond Nettey
Form One Teacher	Mrs. Deborah Kotey	Science Lab Technician	Mr. Theophilus Adams-Ashun
Form Two / Maths Teacher	Mr. John Coleman	IT Teacher	Mr. Daniel Kalevor
Form Two Teacher / History Teacher	Mr. Emmanuel Selassie Gbedemah	IT Technicians	Ms. Asabea Badu-Koranteng
Middle School Science Coordinator / Science Teacher	Mr. Desmond Asante	Art Teachers	Mr. Domfeh Andrew Minta
Middle School Social Studies Coordinator / RE Teacher	Mrs. Mabel Gavor	Senior School Teaching Assistant	Mr. Emmanuel Owusu
Middle School French	Mr. Victor Deyegbe	Music Teacher	Mr. Daniel Nunoo
Middle School IT Teacher	Mr. Patrick Owusu Afriyie	Activities Coordinator	Mr. Freddie Gar
Middle School Science Teacher	Mr. Frank Akrofi	Student Support Centre Teacher	Mr. Alexander Boamah Mensah
Middle School Maths / Science Teacher	Mr. Francis Howard	Student Support Centre Assistant	Ms. Anna Avugla
Middle School Teaching Assistants	Mr. Maxwell Klu	Careers & Guidance Counsellor	Mr. Eric Asare
	Mr. Daniel Dodoo	Junior School Librarian	Mr. George Edzie
Principal Teacher / Form Three / Middle School English Coordinator / English Teacher	Mrs. Mabel Dadson Adoo	Senior School Librarian	Mr. Kenneth Amedume
Form Three / PE Teacher	Mr. Ellis Brown		Mrs. Joyce Ami Dekagbe
Form Four / PE Teacher	Mr. Yaw Agyaako-Danso		Mrs. Rosemary Agyabeng
Form Four / Science Teacher	Mr. Theophilus Aidoo		Ms. Dinah Aborhey
Form Five / Head of IT Department / IT Teacher	Mr. Jones Annor		Ms. Lydia Ayesu
Form Five / English Teacher	Mr. Felix Neequaye		Ms. Ethel Quarcoo
Lower Six / Maths Teacher	Mr. Andrew Nii Anang Sowah		
Lower Six / Maths Teacher	Mr. Titus Adjei		
Principal Teacher / Upper Six / Head of English Department / English Teacher	Mr. Charles Bredu Akotua		
Upper Six / Science Teacher	Mr. William Atsu Agbofah		
Maths Teacher / Head of Maths Department	Mr. Samuel Anang Ala		
Head of French Department / French Teacher	Mr. George Dadzie		
French Teacher	Mr. Yao Adolphe Jaovi Gnassouou-Akpa		

ADMINISTRATION

Administrator	Mr. Gordon Gopaldas
Accountant	Mr. Hammond Dekagbe
Office Manager / PA to Principal	Ms. Joana Obeng-Frimpong
Admin Assistant to Sen School	Ms. Dayan Tettey
Admin Assistant to Mid School	Mr. Jones Ewusi Clayman
Admin Assistant to Jun School	Ms. Sheila Owusu
Receptionist	Ms. Rosemond Appiah
Resource Centre Manager	Mrs. Nancy Moses
Office Assistant	Mrs. Millicent Okyere
School Nurses	Ms. Christina Boffie Ms. Gifty Apeti
Day Security Supervisor	Mr. Haruna Tahiru
Day Security	Mr. Emmanuel Tawiah Sawyer Mr. George Dzillah
Night Security Supervisor	Mr. Adamu Yahaya
Night Security	Mr. Ebenezer Akotua Mr. David Nunorgo Mr. Gabriel Sawyer Mr. Joshua Nomo
Chief Driver	Mr. Michael Avortri
Driver	Mr. Daniel Nkansah
Head of Ancillary Staff	Ms. Hannah Cudjoe
Cleaner	Ms. Florence Asiamu Ms. Eunice Quarshie Ms. Comfort Boatemaah Ms. Margaret Yeboah Ms. Matilda Puzei Ms. Mary Amoah Ms. Vivian Alonyu Ms. Vanessa Afari
Groundskeeper	Ms. Josephine Tsinasi
Grounds men	Mr. Harrison Haligah Mr. Stephen Avornyo

ACADEMIC BOARD OF GOVERNORS

Chair	Rev. Dr. Joyce Aryee
Members	Nana Osim Kwatia II Mr. William Coker Chair TRRS PTA

PTA EXECUTIVE

Chair	Mr. Carl Sackey
Vice-Chair	Mr. John Coleman
Treasurer	Mr. Isaac Sowah
Vice-Treasurer	Mrs. Thelma Bawuah
Secretary	Mr. Emmanuel Gbedemah
Deputy Secretary	Mrs. Ekuba Quayenortey
Officers	Mr. Sampson Atiemo Ms. Sandra Don-Arthur Mr. Walid Zoobi Mrs. Eugenia Tachie-Menson Mrs. Grace Kalevor Ms. Ethel Quarcoo Mrs. Komal Lakhwani

PROVISIONAL CHRISTMAS 2018 TERM DATES

TUE 4 TH SEP 2018	TERM BEGINS
FRI 21 ST SEP 2018	PUBLIC HOLIDAY (FOUNDER'S DAY)
FRI 12 TH OCT 2018	
to	HALF TERM (HALF TERM REPORTS ISSUED)
SUN 21 ST OCT 2018	
FRI 7 TH DEC 2018	PUBLIC HOLIDAY (NATIONAL FARMERS' DAY)
WED 12 TH DEC 2018	END OF TERM (TENTATIVE)

PROVISIONAL EASTER 2019 TERM DATES

MON 7 TH JAN 2019	TERM BEGINS
THU 14 TH FEB 2019	
to	HALF TERM (HALF TERM REPORTS ISSUED)
SUN 17 TH FEB 2019	
WED 6 TH MAR 2019	PUBLIC HOLIDAY (INDEPENDENCE DAY)
FR1 29 TH MAR 2019	END OF TERM (TENTATIVE)

PROVISIONAL SUMMER 2019 TERM DATES

MON 15 TH APR 2019	TERM BEGINS
FRI 19 TH APR 2019	PUBLIC HOLIDAY (GOOD FRIDAY)
MON 22 ND APR 2019	PUBLIC HOLIDAY (EASTER MONDAY)
WED 1 ST MAY 2019	PUBLIC HOLIDAY (MAY DAY)
MON 27 TH MAY 2019	PUBLIC HOLIDAY (AFRICA UNITY DAY)
FRI 28 TH JUN 2019	END OF TERM (TENTATIVE)

MUSLIM HOLIDAY DATES MAY DIFFER

***"By three methods we may learn wisdom:
First, by reflection, which is noblest;
Second, by imitation, which is easiest;
and third by experience, which is the
bitterest."***

Confucius (551 – 479 BC)

Teacher, Editor, Politician, and Philosopher

No. 8 Onyasia Crescent, Roman Ridge, Accra. P. O. Box GP 21057 Accra, Ghana.
Tel: +233 21 780456/780457. Fax: +233 21 780458
Email:enquiries@theromanridgeschool.com
www.theromanridgeschool.com